

Group Visit Application

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| Type of visit requested Self-guided tour - includes brief introduction. Guide-led tour -subject to availability. |
| Are you a group or school? Group School |
| Name of School/Organisation |
| Contact person (on the day) |
| Email Address |
| Phone (contact number for day of tour) |
| Date/s requested |
| Time commencing |
| Year Level (School Groups Only): |
| Number of attendees |
| Will you be arriving by coach? Please refer to the guide for coach drivers, which can be provided upon request, if you are arriving by coach. Yes No |
| Please advise if you have any other requirements or requests? |
| Email address for invoice (if applicable) |
| By signing this form, you agree to the conditions of booking as set out below. Please return completed form to museums@goulburn.nsw.gov.au Signature: |

ENTRY: Schools: A donation on the day, would be appreciated.

Please provide a copy of your risk assessment one week prior to your visit.

ENTRY: All other groups \$5.00 per person invoiced prior to your visit.

PLEASE NOTE: tours booked outside of normal business hours require an additional fee of \$90 per hour, as per Goulburn Mulwaree Council's Schedule of Fees and Charges: www.goulburn.nsw.gov.au/Council/Rates-Information-and-Payment-Options

We require five days' notice for a booking-within a shorter timeframe we may not be able to accept your booking.

CANCELLATION FEES APPLY:

Within 14 Days: 100% refund of total fee

Within 7 Days: 50% refund of total fee

Within 1 Day: 25% refund of total fee

Privacy Policy Council collects personal information only for a lawful purpose that is directly related to managing your booking. For further information please refer to Council's Privacy Management Policy at www.goulburn.nsw.gov.au